

Notice to Vacate (Form)

Community _____ Lease End Date _____

Name _____ Telephone # _____

Notice Date _____ Address _____

I, the undersigned, hereby serve notice that I intend to Vacate the above apartment

On (month) _____ (day) _____, (year) _____

If you have fulfilled you all the terms of your lease you will receive a security refund promptly. However, in order to receive a complete refund, the following points require your adherence. Please remember that your liability is not limited to the amount of your security deposit.

- You will be responsible for any and all costs incurred by any other party due to your failure to vacate the premises on the date indicated before.
- This notice cannot be rescinded nor can the date of vacating be changed except by written consent of Denizen Que Management Company. Extending your move out date may result in holdover fees.
- You are responsible for all utility bills incurred up until the date you move.
- You are responsible for the last month's rent in full. Your security deposit may NOT be applied toward payment of any rent due.
- Failure to return all keys (mailbox, storage, apt, tanning, etc) issued for your apartment will result in an automatic charge of up to \$50.00 for each key. Your apartment will not be considered vacant and you will be responsible for rent until all keys are returned.
- Giving this notice does not relieve you of any liability that you have incurred under your present Lease Agreement.
- You are responsible for contacting your renter's insurance provider to transfer or cancel your policy.

We would appreciate any suggestions you might have to how we could improve the community, please take a moment and fill out on the backside of this notice.

Lease Termination Fee Due on or Before Vacate Date: \$ _____
(if not paid within 30 days, this notice is null & void, at which time a new notice is required)

Reason for move: _____ Do you rent W/D _____ Furniture _____

Move to information: Apartment or Community: _____

Forwarding Address: _____

Resident Signature _____ Date: _____

Received by Management _____ Date: _____

